

**2014 INFORMATION SURVEY REPORT GUIDE (FINAL)**

**HRDC IX, Bozeman, Montana**

Submission Date: March 19, 2015

**National Performance Indicators**

**Outcome of Efforts, FY 2014**

**Goal 1: Low-income people become more self-sufficient.**

<b>National Performance Indicator 1.1</b>  <b>Employment</b>  The number and percentage of low-income participants in Community Action employment initiatives who get a job or become self-employed, as measured by one or more of the following:	I.) Number of Participants Enrolled in Program(s)  (#)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target)  (#)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual)  (#)	IV.) Percentage Achieving Outcome in Reporting Period [ III / II = IV ]  (%)	<b>PROGRAM</b>
<b>A. Unemployed and obtained a job</b> <i>2014 from Masterspreadsheet/Jackie H. 74 includes Summer TANF</i>	74	56	29	52%	YOUTH-V
<b>B. Employed and maintained a job for at least 90 days</b>	74	56	29	52%	YOUTH-V
<b>C. Employed and obtained an increase in employment income and/or benefits</b>	74	16	3	19%	YOUTH-V
<b>D. Achieved "living wage" employment and/or benefits</b>	74	16	3	19%	YOUTH-V
<i>In the rows below, please include any additional indicators that were not captured above.</i>					

## Goal 1: Low-income people become more self-sufficient.

<b>National Performance Indicator 1.2</b> <b>Employment Supports</b> The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from Community Action, as measured by one or more of the following:	<b>I.) Number of Participants Enrolled in Program(s)</b>  (#)	<b>II.) Number of Participants Achieving Outcome in Reporting Period</b>  (#)	<b>PROGRAM</b>
<b>A. Obtained skills/competencies required for employment</b> <i>Completed BEST training. TANF and WIA.</i>	74	34	YOUTH-V
<b>B. Completed ABE/GED and received certificate or diploma</b>	74	7	YOUTH-V
<b>C. Completed post-secondary education program and obtained certificate or diploma</b> <i>Example of outcome that should be counted: One cert for 16-week culinary.</i>	74	0	YOUTH-V
<b>D. Enrolled children in before or after school programs</b> (no programs reporting in 2013 or 14)	0	0	
<b>E. Obtained care for child or other dependant</b> <i>K Platz provides HS Program Information Report (PIR). This is TOTAL CUMULATIVE ENROLLMENT.</i>	0	0	YOUTH
	175	175	HEAD START
	175	175	total
<b>F. Obtained access to reliable transportation and/or driver's license</b> <i>Reliable transportation could include Streamline (however, not everyone lives on streamline routes.) All clients encouraged to get Driver's Licenses, unless too young. Used 90% for 2014 (HG).</i>	74	67	YOUTH
<b>G. Obtained health care services for themselves or family member</b> <i>Note: WIA can't track this outcome; need special release signed in order to collect. Example of outcome that should be counted: 4 kids receive health care through enrollment in college.</i>	74	19	YOUTH-V
<b>H. Obtained and/or maintained safe and affordable housing</b> <i>Preliminary HCV data from Joe Anderson; reviewed/reported by SS. Seeking: # HH lease-ups in Jan+initial voucher issuances for calendar year Receiving: # HH lease-ups in Jan+new admission lease ups for calendar year</i>  <i>Number of individuals provided by Joe Anderson; reviewed/reported by SS.</i>  <i>2014: Used Seeking (HTS Enrollments) CAP60 607 + CW 98; Achieving: sum x 77% (HMIS APR stat SS).</i>  <i>Youth Masterspreadsheet</i>  <i>Trans Hsg (TIP, CH, AH): occupied from CAP60; succesful outcomes from SS Breakdown: AH: 30 &gt; 9 CH: 10 &gt; 4 TIP: 26 &gt; 17</i>  <i>Apps Rec'd: 173 Maintained: 208 Total column I.): 381</i>	(# Individuals Seeking)  896	(# Individuals Receiving)  809	SECTION 8
	(# Individuals Seeking)  45	(# Individuals Receiving)  45	Mod-Rehab (Blvds)
	(# of HTS indiv enrollees)  705	(# achieving outcome of stable housing)  542	HTS
	74	6	YOUTH
	(occupied trans housing)  66	(moved to permanent hsg; succesful outcomes)  30	TRANS HSG
	(Apps + Maintained)  381	(New Lease Ups + Continue)  278	RPM
	2,167	1,710	total
<b>I. Obtained food assistance</b> <i>NOTE: FROM 2013, HAVE SNAP DISCUSSION WITH ALL PROGRAMS. Used 50% (same as 2013). In future, will track in CaseWorthy</i>	74	37	YOUTH
<b>J. Obtained non-emergency LIHEAP energy assistance</b>	from STATE 1870	from STATE 1623	LIEAP
<b>K. Obtained non-emergency WX energy assistance</b>	from STATE 1623	from STATE 106	WX-V
<b>L. Obtained other non-emergency energy assistance (State/local/private energy programs. Do Not Include LIHEAP or WX)</b> <i>Pull from CDS. NOTE: L1 code = enrolled // LI code = denied (LI applicants are not enrolled.) Report Individuals, not Households</i>	(L1 enrolled)  658	(L1 minus 6.4.I. (sen/dis) 110)  548	ENERGY SHARE-V
<b>In the rows below, please include any additional indicators that were not captured above.</b>			

**Goal 1: Low-income people become more self-sufficient.**

	<b>National Performance Indicator 1.3</b> <b>Economic Asset Enhancement and Utilization</b> The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of Community Action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by <u>one or more</u> of the following:	I.) Number of Participants Enrolled in Program(s)  (#)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target)  (#)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual)  (#)	IV.) Percentage Achieving Outcome in Reporting Period [ III / II = IV ]  (#)	V.) Aggregated Dollar Amounts (Payments, Credits, or Savings)  (\$)	<b>PROGRAM</b>
<b>E N H A N C E M E N T</b>	<b>A. Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits</b>	371 HHs x 1.5 <i>(est avg HH size)</i>  557 individuals	80% expected to achieve  446	<i>EITC, EDTC, CCTC, ETC</i> 230 HHs x 1.5 <i>(est avg HH size)</i>  345	77%	\$268,172	COMM DEV VITA-V
	<b>B. Number and percent of participants who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments</b>	0	0	0	0%	\$0	HOUSING DEPARTS
	<b>C. Number and percent of participants who were enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings</b>	2,509	2,509	2,509	100%	\$447,400	STATE
<i>In the rows below, please include any additional indicators that were not captured above.</i>							

**Goal 1: Low-income people become more self-sufficient.**

	<b>National Performance Indicator 1.3 (Continued)</b>		<b>II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target)</b>	<b>III.) Number of Participants Achieving Outcome in Reporting Period (Actual)</b>	<b>IV.) Percentage Achieving Outcome in Reporting Period [ III / II = IV ]</b>	<b>V.) Aggregated Dollar Amounts (Payments, Credits, or Savings)</b>		
	<b>Economic Asset Enhancement and Utilization</b>	<b>I.) Number of Participants Enrolled in Program(s)</b>					<b>PROGRAM</b>	
		<b>(#)</b>	<b>(#)</b>	<b>(#)</b>	<b>(%)</b>	<b>(\$)</b>		
<b>U T I L I Z A T I O N</b>	<b>D. Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days</b>	<i>Actual is 74 (CF error)</i> <b>56</b>	<b>39</b>	<b>39</b>	<b>100%</b>	<b>N/A</b>	<b>YOUTH</b>	
	<i>2012/2013/2014: use 70% for col. II (HG)</i>	<b>705</b>	<b>494</b>	<b>470</b>	<b>95%</b>	<b>N/A</b>	<b>HTS</b>	
	<i>Other programs?</i>	<b>761</b>	<b>533</b>	<b>509</b>	<b>95.50%</b>	<b>N/A</b>	<b>total</b>	
	<b>E. Number and percent of participants opening an individual Development Account (IDA) or other savings account</b>	<i>1.3.E. After review of the Utilization indicators, we have determined that the only indicator that accurately captures our Buyer Contributions DPA program is 1.3.I. Therefore, we are not recording an outcome for 1.3.E.</i>					<b>N/A</b>	<b>V</b>
	<b>F. Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings</b>	<i>1.3.F. After review of the Utilization indicators, we have determined that the only indicator that accurately captures our Buyer Contributions DPA program is 1.3.I. Therefore, we are not recording an outcome for 1.3.F.</i>						<b>V</b>
	<b>G. Number and percent of participants capitalizing a small business with accumulated IDA or other savings</b>	<i>1.3.F. After review of the Utilization indicators, we have determined that the only indicator that accurately captures our Buyer Contributions DPA program is 1.3.I. Therefore, we are not recording an outcome for 1.3.G.</i>						<b>COMM DEV possible future</b>
	<b>H. Number and percent of participants pursuing post-secondary education with accumulated IDA or other savings</b>	<i>1.3.F. After review of the Utilization indicators, we have determined that the only indicator that accurately captures our Buyer Contributions DPA program is 1.3.I. Therefore, we are not recording an outcome for 1.3.H.</i>						<b>COMM DEV possible future</b>
	<b>I. Number and percent of participants purchasing a home with accumulated IDA or other savings. ALL RTH CDS code entries were considered "enrollees" in the past. 2014: use Pre-purchase Counseling only (CMax). CDS DE Forms are not complete.</b>	<i>use: prepurchase counseling CMax plus 24 WE</i> <b>223 (deduped)</b>	<i>used 82% again (from WP)</i> <b>35</b> <b>29*0.82=35</b>	<i>2014: WE Condos=24 RTH=5</i> <b>29</b>	<b>82.86%</b>	<i>Actual Buyer Contribution DPA \$11,011 plus buyer contribution (\$1500+\$200*24)</i> <b>\$40,800</b> <b>\$51,811</b>	<b>RTH-V</b>	
	<b>J. Number and percent of participants purchasing other assets with accumulated IDA or other savings</b>	<i>nothing reported in 2013 or 2014</i>	<i>nothing reported in 2013 or 2014</i>	<i>nothing reported in 2013 or 2014</i>	<i>nothing reported in 2013 or 2014</i>	<i>nothing reported in 2013 or 2014</i>		
	<b>In the rows below, please include any additional indicators that were not captured above.</b>							
<b>(ii) Number and percentage of adults participating who achieved Home Buyer Education skills.</b>  <i>Per Roselle, virtually all HBE enrollees complete the class. However, 72% increase their pre-test scores.</i>	<i>(manual count)</i> <b>475</b>	<b>342</b>	<b>342</b>	<i>(based on 2 months worth of data collection of pre/post HBE scores)</i> <b>72%</b>	<b>N/A</b>	<b>HBE</b>		
<b>NOTHING TO REPORT IN 2014; LEFT OUT: Number and percentage of adults participating who achieved financial literacy skills</b>	<i>Roselle: no classes in 2014</i>	<i>12 reported in 2013</i>						
<b>OLD AI LANGUAGE: Road to Home Program Match Requirement. Number and percentage of participants who leveraged their Minimum Buyer Contribution to obtain MATCH requirement and benefit, and purchased a home with leveraged dollars.</b>								

**Goal 2: The conditions in which low-income people live are improved.**

<b>National Performance Indicator 2.1</b>		<b>I.) Number of Projects or Initiatives</b>	<b>II.) Number of Opportunities and/or Community Resources Preserved or Increased</b>	
<b>Community Improvement and Revitalization</b>		<b>(#)</b>	<b>(#)</b>	<b>PROGRAM</b>
Increase in, or safeguarding of, threatened opportunities and community resources or services for low-income people in the community as a result of Community Action projects/initiatives or advocacy with other public and private agencies, as measured by <u>one or more</u> of the following:				
<b>A. Jobs created, or saved, from reduction or elimination in the community</b>	HG	(# of initiatives) 0	0	AGENCY
<b>B. Accessible "living wage" jobs created, or saved, from reduction or elimination in the community</b>	HG	(# of initiatives) 0	0	AGENCY
<b>C. Safe and affordable housing units created in the community</b>	HG	(# of initiatives)	(Internal projects preserved or increased)	COMM DEV - V
West Edge Condos Phase III		1	24	
RPM #'s from Mary. None to report for 2014.		0	(housing units) 0	RPM
		1	24	total-V
<b>D. Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by Community Action activity or advocacy</b>		(# of initiatives) 0	0	HOME REHAB
2013 or 2014: no Home Rehab contract (per HG)				
RPM#'s from Mary Spring Manor 8 units in WSS 2 Carriage House units		RPM/WSS/CH 3	RPM 278, WSS 8, CH 2 288	RPM
Reminder for 2015: Stone Ridge		3	288	total
<b>E. Accessible safe and affordable health care services/facilities for low-income people created, or saved from reduction or elimination</b>		(# of initiatives)	(# of slots; what contract states)	HOMEMAKER
#'s from Margaret Mason. MM on spring break; used 2013 data. cf		1	40	
<b>F. Accessible safe and affordable child care or child development placement opportunities for low-income families created, or saved from reduction or elimination</b>		(# of initiatives)	(# of partners/co-ops)	COMM DEV - V
"Include future partners and CO-OPs outside of Head Start." - none in 2012; One YMCA Partnership in 2013 created/24 slots. YMCA saved from reduction in 2014 (HS sharing classroom space for summer camp)		1	1 # total slots (low income)	
<b>G. Accessible before-school and after-school program placement opportunities for low-income families created, or saved from reduction or elimination</b>		0	0	
<b>H. Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation</b>		(# of initiatives)	(# of opps)	COMM DEV - V
Addition of Red Line on Saturdays (HG)		1	1	
<b>I. Accessible or increased educational* and training placement opportunities**, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post secondary education</b>		(# of initiatives)	(# of slots)	YOUTH - V
*Summer Enrichment // **Both SE and TANF (HG)		2	Summer Enrichment: 12 TANF: 18 30	

2.1 RSVP Additional Indicators reported here (no mechanism in ACCESS dbase to add additional columns):

**In the rows below, please include any additional indicators that were not captured above.**

	<b># of workstations</b>	<b># of Volunteers</b>	<b># of Vol Hrs</b>	<b>PROGRAM</b>
(i) Re: RSVP - Accessible, safe and affordable childhood education supports were created or saved from reduction or elimination ( <b>Education</b> ).	16	49	3,907	RSVP
(ii) Re: RSVP - Accessible, safe and affordable support services for seniors and disabled citizens, allowing them to remain independent were created or saved from reduction or elimination ( <b>Healthy Futures – Aging In Place</b> ).	7	174	8,746	RSVP
(iii) Re: RSVP - Accessible, safe and affordable self sufficiency services were created or saved from reduction or elimination ( <b>Economic Opportunity, Healthy Futures – Access to Care and Obesity and Food</b> ).	22	207	15,649	RSVP
(iv) Re: RSVP - Accessible, safe and affordable community resources were created or saved from reduction or elimination ( <b>Disaster Services, Environmental, Other Community Priorities, Veterans and Military, Capacity Building</b> ).	50	394	47,651	RSVP

**Goal 2: The conditions in which low-income people live are improved.**

<b>National Performance Indicator 2.2</b> <b>Community Quality of Life and Assets</b> The quality of life and assets in low-income neighborhoods are improved by Community Action initiative or advocacy, as measured by <u>one or more</u> of the following:	<b>I.) Number of Program Initiatives or Advocacy Efforts</b>  (#)	<b>II.) Number of Community Assets, Services or Facilities Preserved or Increased</b>  (#)	<b>PROGRAM</b>
<b>A. Increases in community assets as a result of a change in law, regulation or policy, which results in improvements in quality of life and assets</b> <i>HG</i> <i>There was no progress in 2014 on the WF Housing Ordinance; maybe 2015</i>	(# of initiatives) <b>0</b>	(# preserved or increased) <b>0</b>	COMM DEV
<b>B. Increase in the availability or preservation of community facilities</b> <i>HG</i>	(# of initiatives) <b>0</b>	(# preserved or increased) <b>0</b>	COMM DEV
<b>C. Increase in the availability or preservation of community services to improve public health and safety</b> <i>HG</i> <i>#'s from</i> <i>2014: 1 new shower collaboration; 1 increased (Oct-Dec: 88 individuals received 351 showers)</i>	(# of initiatives) <b>1</b>	(# preserved or increased) <b>1</b>	COMM DEV - V
<b>D. Increase in the availability or preservation of commercial services within low-income neighborhoods</b> <i>HG</i>	(# of initiatives) <b>0</b>	(# preserved or increased) <b>0</b>	COMM DEV
<b>E. Increase in or preservation of neighborhood quality-of-life resources</b> <i>HG</i>	(# of initiatives) <b>0</b>	(# preserved or increased) <b>0</b>	COMM DEV
<i>In the rows below, please include any additional indicators that were not captured above.</i>			

<b>National Performance Indicator 2.3</b> <b>Community Engagement</b> The number of community members working with Community Action to improve conditions in the community.	<b>I.) Total Contribution by Community</b>  (#)	<b>PROGRAM</b>
<b>A. Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives</b> <i>all managers</i>	(# of volunteers) <b>5,242</b>	AGENCY WIDE - V
<b>B. Number of volunteer hours donated to the agency (This will be ALL volunteer hours)</b> <i>all managers</i>	<b>131,905</b>	AGENCY WIDE

**Goal 3: Low-income people own a stake in their community.**

<b>National Performance Indicator 3.1</b>		
<b>Community Enhancement through Maximum Feasible Participation</b>	<b>I.) Total Number of Volunteer Hours</b>	
The number of volunteer hours donated to Community Action.	<b>(#)</b>	<b>PROGRAM</b>
<b>A. Total number of volunteer hours donated by low-income individuals to Community Action (This is ONLY the number of volunteer hours from individuals who are low-income)</b> <i>all managers</i>	<b>17,019</b>	AGENCY WIDE
<i>In the rows below, please include any additional indicators that were not captured above.</i>		

<b>National Performance Indicator 3.2</b>		
<b>Community Empowerment through Maximum Feasible Participation</b>	<b>I.) Number of Low-Income People</b>	
The number low-income people mobilized as a direct result of Community Action initiative to engage in activities that support and promote their own well-being and that of their community, as measured by <u>one or more</u> of the following:	<b>(#)</b>	<b>PROGRAM</b>
<b>A. Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy-setting through Community Action efforts</b> <i>all managers</i>	<b>24</b>	AGENCY WIDE
<b>B. Number of low-income people acquiring businesses in their community as a result of Community Action assistance</b>	<b>0</b>	n/a COMM FIRST FUND NO LONGER PART OF HRDC
<b>C. Number of low-income people purchasing their own home in their community as a result of Community Action assistance</b> <i>WE (24) and</i>	<i>(# of low-income people)</i> <b>29</b>	COMM DEV
<b>D. Number of low-income people engaged in non-governance community activities or groups created or supported by Community Action</b>	<b>0</b>	
<i>In the rows below, please include any additional indicators that were not captured above.</i>		

**Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.**

<b>National Performance Indicator 4.1</b> <b>Expanding Opportunities through Community-Wide Partnerships</b> The number of organizations, both public and private, that Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes.	<b>I.) Unduplicated Number of Organizations</b>  (#)	<b>II.) Number of Partnerships</b>  (#)	
<b>A. Non-Profit</b>	161	239	AGENCY WIDE
<b>B. Faith Based</b>	13	17	
<b>C. Local Government</b>	24	37	
<b>D. State Government</b>	7	10	
<b>E. Federal Government</b>	3	3	
<b>F. For-Profit Business or Corporation</b>	154	165	
<b>G. Consortiums/Collaboration</b>	16	17	
<b>H. Housing Consortiums/Collaboration</b>	3	3	
<b>I. School Districts</b>	21	31	
<b>J. Institutions of post secondary education/training</b>	1	2	
<b>K. Financial/Banking Institutions</b>	20	28	
<b>L. Health Service Institutions</b>	4	11	
<b>M. State wide associations or collaborations</b>	2	4	
In the rows below, please add other types of partners with which your CAA has formed relationships that were not captured above. <i>Please describe these partnerships in Goal 4 Notes.</i>			
39 new Community-Wide Partnerships were included in above breakdown, and 37 were removed. See Comparison comments [in Access dbase] for list.			AGENCY WIDE
<b>N. The total number of organizations CAAs work with to promote family and community outcomes</b>	429	567	



**Goal 5: Agencies increase their capacity to achieve results.**

<b>National Performance Indicator 5.1</b>		
<b>Agency Development</b>		
The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by <u>one or more</u> of the following:		<b>I.) Resources in Agency</b>
		<b>(#)</b>
<b>A. Number of Certified-Community Action Professionals</b>		<b>0</b>
<b>B. Number of ROMA Trainers (Heather Grenier)</b>		<b>1</b>
<b>C. Number of Family Development Trainers (Head Start)</b>		<b>0</b>
<b>D. Number of Child Development Trainers (Head Start)</b>		<b>3</b>
AGENCY (HG and Head Start)		
<b>E. Number of staff attending trainings</b> <i>Include group staff trainings (i.e., Customer Service Training)</i>		<b>106</b>
<b>F. Number of board members attending trainings</b> <i>Kristin</i>		<b>14</b>
AGENCY WIDE		
<b>G. <u>Hours</u> of staff in trainings</b>		<b>3,517</b>
<b>H. <u>Hours</u> of board members in trainings</b> <i>Kristin</i>		<b>49</b>
AGENCY WIDE		
In the rows below, please include any additional indicators that were not captured above. <i>Please describe these measures in Goal 5 Notes.</i>		<b>Only 3 rows available in ACCESS dbase.</b>
<b>(i) Community Outreach <b>Events</b></b> <i>all managers</i>		<b>85</b>
<b>(ii) Community Outreach <b>Presentations</b></b> <i>all managers</i>		<b>39</b>
<b>(iii) ROMA Trainings.</b> One new manager (Econ. Dev.) attended ROMA training (8 hours). No group trainings. <i>HG</i>		<b>0</b>

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

<b>National Performance Indicator 6.1</b>  <b>Independent Living</b>  The number of vulnerable individuals receiving services from Community Action who maintain an independent living situation as a result of those services:	Number of Vulnerable Individuals Living Independently  (#)	PROGRAM
<b>A. Senior Citizens</b> (seniors can be reported twice, once under Senior Citizens and again if they are disabled under Individuals with Disabilities, ages 55-over)  <i>Per J Crowley, must use Section G from State to ensure unduplicated counts.</i>	2,020	Section G
<b>B. Individuals with Disabilities</b>		
<b>Ages: 0-17</b> <i>Per J Crowley, must use Section G from State to ensure unduplicated counts.</i>	89	Section G
<b>18-54</b> <i>Per J Crowley, must use Section G from State to ensure unduplicated counts.</i>	541	
<b>55-over</b> <i>Per J Crowley, must use Section G from State to ensure unduplicated counts.</i>	625	
<b>Age Unknown</b> <i>Per J Crowley, must use Section G from State to ensure unduplicated counts.</i>	0	
<b>total Section G</b>	1,255	total
<i>In the rows below, please include any additional indicators that were not captured above.</i>		
(i) RSVP - RSVP program provided meaningful opportunities to 527 senior volunteers.	527	RSVP
(ii) RSVP - Partially as a result of RSVP Program services, 453 seniors maintain independence. Increase over 2013 due to tracking Belgrade's vulnerable individuals.	453	RSVP

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

<b>National Performance Indicator 6.2</b>			
<b>Emergency Assistance</b> The number of low-income individuals served by Community Action who sought emergency assistance and the number of those individuals for whom assistance was provided, including such services as:	<b>Number of Individuals Seeking Assistance</b> <b>(#)</b>	<b>Number of Individuals Receiving Assistance</b> <b>(#)</b>	<b>PROGRAM</b>
<b>A. Emergency Food</b> <i>CAP60 1/1-12/18/2014: 10,890; CaseWorthy 12/19-12/31/2014: 1106 (pulled by CF).</i>	<i>all #'s deduped</i> <b>11,996</b>	<i>same as seeking</i> <b>11,996</b>	FOOD BANK
<b>B. Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources</b>	from STATE <b>665</b>	from STATE <b>654</b>	LIEAP - V (STATE)
<b>C. Emergency Rent or Mortgage Assistance</b> <i>HTS enrollments 705 (cf); SS pulled achieving from Orion and Amelia's spreadsheet.\$59,694 (103 ind). However, CF pulled 164 indiv from CAP60. PLUS CH 10&gt;10, TIP 26&gt;26, AH 30&gt;30</i>	<b>771</b>	<b>230</b>	HOUSING FIRST
<b>D. Emergency Car or Home Repair (i.e. structural, appliance, heating system, etc.)</b> <i>2014: used number supplied by the STATE (1 pulled 85 individuals L2 CRF); used State's Variance Justification language. Per CC, emergency services can also be provided by Energy Share and WX; however, these services are rare. Be sure to report INDIVIDUALS.</i>	from STATE <b>349</b>	from STATE (same as seeking) <b>349</b>	LIEAP EMERGENCY CRF - V (STATE)
<b>E. Emergency Temporary Shelter</b> <i>HMIS. SS to confirm.</i>	<b>0</b>	<b>0</b>	motel/hotel voucher (HMIS)
<i>Breakdown: CAP60 1/1-3/31/2014: 131 + 11/11-12/18/2014:104 + spreadsheet 12/19-12/31/2014: 10</i>	<b>245</b>	<b>245</b>	WARMING CENTER
<i>No financial support given to Family Promise or Haven in 2014</i>	<b>245</b>	<b>245</b>	<b>total - V</b>
<b>F. Emergency Medical Care</b>	<b>0</b>	<b>0</b>	
<b>G. Emergency Protection from Violence</b>	<b>0</b>	<b>0</b>	
<b>H. Emergency Legal Assistance</b>	<b>0</b>	<b>0</b>	
<b>I. Emergency Transportation</b>	<b>0</b>	<b>0</b>	
<b>J. Emergency Disaster Relief</b>	<b>0</b>	<b>0</b>	
<b>K. Emergency Clothing</b>	<b>0</b>	<b>0</b>	YOUTH
<b>In the rows below, please include any additional indicators that were not captured above.</b>			
<b>(i) Security Deposits to Secure Housing</b> <i>CDS Code L7 (which come over from HMIS data bridge). 33 individuals in 15 households</i>	<i>Individuals Seeking</i> <b>33</b>	<i>Individuals Receiving</i> <b>33</b>	HTS
<b>(ii) Moving Cost Assistance to Secure Housing NOT PUTTING IN ACCESS DBASE</b> <i>zero count in CDS; zero in CAP60</i>	<b>0</b>	<b>0</b>	HTS

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

National Performance Indicator 6.3			I.) Number of Participants Enrolled in Program(s)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual)	IV.) Percentage Achieving Outcome in Reporting Period [ C / B = D ]	PROGRAM
Child and Family Development			(#)	(#)	(#)	(%)	
The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs who achieve program goals, as measured by one or more of the following:							
I N F A N T S  &  C H I L D R E N	A. Infants and children obtain age-appropriate <b>IMMUNIZATIONS</b> <i>Send data requests to Kathy Platz. Do no use CP PIR Report; must use one from Kathy.</i>		13/14 PIR (Total Cumulative En.) 175	175	Immunizations  174	99%	HEAD START
	A. Infants and children obtain age-appropriate <b>MEDICAL CARE</b>		13/14 PIR (Total Cumulative En.) 175	175	Medical  111	100%	HEAD START
	A. Infants and children obtain age-appropriate <b>DENTAL CARE</b>		13/14 PIR (Total Cumulative En.) 175	175	Dental  171	100%	HEAD START
	<i>We have to use the highest number achieving, as we can't report immunizations, medical, and dental separately in the ACCESS IS Report dbase.</i>		175	175	173	99%	total
	B. Infant and child health and physical development are improved as a result of adequate nutrition  <i>Estimated by HG</i>		13/14 PIR (Total Cumulative En.) 175	175	175	100%	HEAD START
			4	4	4	100%	CSFP WIC
			179	179	179	100%	total
	C. Children participate in pre-school activities to develop school readiness skills		13/14 PIR (Total Cumulative En.) 175	175	175	100%	HEAD START
D. Children who participate in developmentally ready to enter Kindergarten or 1st Grade <i>Use Teaching Strategies Gold Assess. 90% determined to be kindergarten ready. Continue to use this model going forward.</i>		13/14 PIR (Total Cumulative En.) 175	158	158	100%	HEAD START	
Y O U T H	E. Youth improve health and physical development <i>Outcome not tracked</i>		0	0	0	0%	YOUTH
	F. Youth improve social/emotional development <i>Outcome not tracked</i>		0	0	0	0%	YOUTH
	G. Youth avoid risk-taking behavior for a defined period of time <i>Outcome not tracked</i>		0	0	0	0%	YOUTH
	H. Youth have reduced involvement with criminal justice system <i>Outcome not tracked</i>		0	0	0	0%	YOUTH
	I. Youth increase academic, athletic, or social skills for school success <i>Outcome not tracked</i>		0	0	0	0%	YOUTH
A D U L T S	J. Parents and other adults learn and exhibit improved parenting skills  <i>In future, send all data requests to Kathy Platz.</i>		(households) 13/14 PIR 166	166	166	100%	HEAD START
	K. Parents and other adults learn and exhibit improved family functioning skills		(households) 13/14 PIR 166	166	166	100%	HEAD START
<i>In the rows below, please include any additional indicators that were not captured above.</i>							

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

<u>National Performance Indicator 6.4</u>			
<b>Family Supports (Seniors, Disabled and Caregivers)</b> Low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by <u>one or more</u> of the following:	<b>Number of Participants Enrolled in Program(s)</b>  (#)	<b>Number of Participants Achieving Outcome in Reporting Period</b>  (#)	
<b>A. Enrolled children in before or after school programs</b> <i>No programs reporting</i>	0	0	
<b>B. Obtained care for child or other dependant</b> <i>No programs reporting</i>	0	0	
<b>C. Obtained access to reliable transportation and/or driver's license</b> <i>Col I count from Lee from Galavan dbase. Col II from CDS Discovery (IM, IS, 18, 19)</i>	654	359	GALAVAN
<b>D. Obtained health care services for themselves or family member</b> <i>Numbers from Sherry/Margaret</i>	# applications  34	# enrolled and rec'd services  42	HOMEMAKER - V
<b>E. Obtained and/or maintained safe and affordable housing</b> <i>1.2.H counts x .1468 (Section G seniors percentage)</i>	705 x .1468% <b>103</b>	542 x .1468% <b>80</b>	HTS
<i>1.2.H counts x .1468 (Section G seniors percentage)</i>	896 x .1468% <b>132</b>	809 x .1468% <b>119</b>	S8
<i>1.2.H counts x .1468 (Section G seniors percentage)</i>	45 x .1468% <b>7</b>	45 x .1468% <b>7</b>	Mod-Rehab
<i>Numbers from Mary Martin</i>	<b>278</b>	<b>70</b>	RPM
	<b>520</b>	<b>276</b>	<b>total</b>
<b>F. Obtained food assistance</b> <i>No data from TT. Used CAP60 Demog Report. Highest % of seniors in 13-14 fiscal year was 8.05% (all 3 locations). 11996 (6.2.A.) x 8.05% = 966</i>	966	966	FOOD BANK
<b>G. Obtained non-emergency LIHEAP energy assistance</b>	From STATE <b>1,894</b>	From STATE <b>1,729</b>	LIEAP
<b>H. Obtained non-emergency WX energy assistance</b>	From STATE <b>1,729</b>	From STATE <b>121</b>	WX
<b>I. Obtained other non-emergency energy assistance (State/local/private energy programs. Do Not Include LIHEAP or WX)</b> <i>#'s pulled from CDS. Disabled L1 = 63; seniors (55+): 69; deduped is 110</i>	L1 Seniors/Dis ONLY <b>110</b>	L1 Seniors/Disabled ONLY <b>110</b>	ENERGY SHARE - V

<u>National Performance Indicator 6.5</u>		
<b>Service Counts</b> The number of services provided to low-income individuals and/or families, as measured by <u>one or more</u> of the following:	<b>Number of Services</b>  (#)	<b>PROGRAM</b>
<b>A. Food Boxes</b> <i>CAP60 1/1-12/18/14: 15,955; CaseWorthy 12/19-12/31/14: 479 (total16,434). No data from TT. Increased by total count by .9113 (the % between # I came up with in 2013 and what TT reported in 2013). Formula: 16,434 x 100 = 1,643,400 / .9113 = 18,034</i>	18,034	FOOD BANK
<b>B. Pounds of Food</b> <i>TT used total inventory in 2013. No data from TT in 2014. # from HG.</i>	2,174,118	FOOD BANK
<b>C. Units of Clothing</b>	0	
<b>D. Rides Provided</b> <i>Galavan #'s pulled from 2014 Rider Logs</i>	23,811	GALAVAN
<i>Streamline #'s pulled from my Data Matrix that Sunshine populates!</i>	341,442	STREAMLINE
<i>Total confirmed by Lee</i>	365,254	<b>total</b>
<b>E. Information and Referral Calls</b>	0	
<b>In the rows below, please include any additional indicators that were not captured above.</b>		
<b>(i) Meals provided (Summer Lunch Program): 13,252 and (ii) Kid's Packs distributed (Kid's Pack Program): 24,650. TOTAL MEALS: 37,902</b> <i>HG</i>	37,902	Only two rows available in dbase
<b>(iii) Community Café provided 4,162 Child Community Care Meals and 20,334 Adult Community Care Meals to a total of 24,496</b> <i>HG</i>	24,496	Only two rows available in dbase

## Variance Justifications, Additional Indicators, and Targeting Comments - 2013 versus 2014

- 1.1 1.1.A. VARIANCE. Reflects an increase. Youth Development. [38%] Summer TANF Youth included in number served. Program contingent upon State funding annually.
- 1.1 1.1.B. VARIANCE. Reflects an increase. Youth Development. [142%] Summer TANF Youth included in number served. Program contingent upon State funding annually.
- 1.1 1.1.C. VARIANCE. Reflects a decrease. Youth Development. [-80%] Summer TANF is a seasonal program; doesn't intend to achieve these outcomes.
- 1.1 1.1.D. VARIANCE. Reflects a decrease. Youth Development. [-80%] Summer TANF is a seasonal program; doesn't intend to achieve these outcomes.

Targeting Data			
FY 2013 vs. FY 2014			
NPI	2013	2014	Analysis
1.1 A.	81%	52%	Targeting Needs Improvement
B.	67%	52%	Targeting Needs Improvement
C.	75%	19%	Targeting Needs Improvement
D.	77%	19%	Targeting Needs Improvement

Please comment on any targeting not between 80% - 120%.  
For more information consult the  
Performance Targeting Manual

- 1.1 1.1.A, B, C, and D **TARGETING NEEDS IMPROVEMENT.** Youth Development. 2014 challenges included 67% staff turnover, addition of TANF Program, and the elimination of Summer Enrichment Program.
- 1.2 1.2.A. VARIANCE. Reflects an increase. Youth Development. [580%] Includes addition of Summer TANF (18 additional youth served). Program contingent upon State funding annually.
- 1.2 1.2.B. VARIANCE. Reflects a decrease. Youth Development. [-36%] Summer TANF targets in-school youth.
- 1.2 1.2.C. VARIANCE. Reflects a decrease. Youth Development. [-100%] Summer TANF targets in-school youth. In addition, no WIA Youth completed in 2014.
- 1.2 1.2.F. VARIANCE. Reflects a decrease. Youth Development. [-43%] xxx **[In end, HG settled on 90%; no VJ needed. Had no Manhattan or Meagher County youth; also, goal is to get all a driver's license if they are of age]**
- 1.2 1.2.G. VARIANCE. Reflects an increase. Youth Development. [280%] Affordable Care Act  
*FYI: 2013: Increased enrollment in post-secondary education (health care services provided).*
- 1.2 1.2.I. VARIANCE. Reflects an increase. Youth Development. [-100%] JH reported zero. **Went with 50% (per HG; same as 2013); no VJ needed. This will be tracked in CaseWorthy.**
- 1.2 1.2.K. VARIANCE. Reflects a decrease. Non-emergency Weatherization. [-31%; data pulled from the state] Weatherized fewer homes; spent more per home.
- 1.2 1.2.L. VARIANCE. Reflects an increase. Non-emergency Energy Share. [67%] Increase attributed to increases in electric rates and decreases in LIEAP benefits (more households qualified for ESOM.)
- 1.3 1.3.A. VARIANCE. Reflects an increase. VITA. [22%] Added Livingston site.
- 1.3 1.3.E. VARIANCE. Reflects a decrease. Road to Home. After review of the Utilization indicators, we have determined that the only indicator that accurately captures our Buyer Contributions DPA program is 1.3.I. Therefore, we are not recording an outcome for 1.3.E.
- 1.3 1.3.F. VARIANCE. Reflects a decrease. Road to Home. After review of the Utilization indicators, we have determined that the only indicator that accurately captures our Buyer Contributions DPA program is 1.3.I. Therefore, we are not recording an outcome for 1.3.F.
- 1.3 1.3.I. VARIANCE. Reflects an increase. Road to Home. [38%] West Edge Condominiums Phase III construction of 24 units; all built and sold in 2014.

## Variance Justifications, Additional Indicators, and Targeting Comments - 2013 versus 2014

<u>Targeting Analysis</u>			
FY 2013 vs. FY 2014			
NPI	2013	2014	Analysis
1.3			
E.A.	60%	77%	Targeting Improved
E.B.		#Num!	
E.C.	100%	100%	Same
U.D.	95%	95%	Targeting Improved
U.E.	38%	#Num!	#Error
U.F.	38%	#Num!	#Error
U.G.		#Num!	
U.H.		#Num!	
U.I.	81%	83%	Targeting Improved
U.J.		#Num!	

Targeting should be between 80% - 120%.  
For more information consult the Performance Targeting Manual under Resources.

**1.3** 1.3.E. and F. **ERROR.** No longer using these two indicators.

**2.1** 2.1.C. **VARIANCE.** Reflects an increase. Community Development. [100%] West Edge Condominiums Phase III affordable housing project completed resulting in increase of 24 housing units.

**2.1** 2.1.F. **VARIANCE.** Reflects a decrease. Community Development. [-96%] The YMCA partnership created in 2013 (resulting in an increase of 24 slots) was preserved in 2014 resulting in one child care partnership saved from reduction (Head Start Center sharing classroom space for summer camp).

**2.1** 2.1.H. **VARIANCE.** Reflects an increase. Community Development. [100%] Increase is the result of the addition of Red Line route on Saturdays.

**2.1** 2.1.I. **VARIANCE.** Reflects an increase. Youth Development. [400%] Increase due to Summer TANF enrollments. Program contingent upon State funding annually.

**2.2** 2.2.C. **VARIANCE.** Reflects a decrease. Community Development. [-95%] New shower collaboration in 2014 resulted in 88 individuals receiving 351 showers.

**2.3** 2.3.A. **VARIANCE.** Reflects an increase. Volunteers. [34%] Increased community support for food and nutrition initiatives (Huffing for Stuffing fundraiser run, Community Cafe, and Food Bank), as well as increase in RSVP volunteers; all of which contributed to an increase in total volunteer hours by 15%.

**3.2** 3.2.C. **VARIANCE.** Reflects an increase. Community Development. [38%] Increase due to completion and sale of Phase III of West Edge Condominiums affordable housing project.

**6.1** 6.1.B. 55-over. **NO VARIANCE REQUIRED.** Because 2013 count of 531 not showing in dbase, producing a 100% variance. Actual variance is less than 20%.

Variance Justifications, Additional Indicators, and Targeting Comments - 2013 versus 2014

- 6.2 6.2.B. VARIANCE. Reflects an increase. LIEAP. [60%] Increased outreach efforts contributed to more households becoming aware of and partaking in services.
- 6.2 6.2.D. VARIANCE. Reflects an increase. Emergency Heating (Contingency Revolving Fund) [353%]. This number was provided by State. Substantial increase due to reporting of households in 2013 instead of individuals.
- 6.2 6.2.E. VARIANCE. Reflects a decrease. Emergency Temporary Shelter. [-34%] No funding dollars available in 2014 to support two community shelters (Family Promise and HAVEN), resulting in a decrease of individuals served and reported. However, Warming Center customer attendance continues to grow.
- 6.3 6.3.D. VARIANCE. Reflects an increase. Head Start. [78%] Increase due to utilization of Teaching Strategies Gold Assessment for determining kindergarten readiness. Tool measures four year olds who have had three growth assessments during full school year (no partial year students). 90% of 2014 enrollees were determined to be kindergarten ready. This model will be used going forward.
- 6.3 6.3.E. VARIANCE. Reflects a decrease. Youth Development. [-100%] Outcome not tracked by this program.
- 6.3 6.3.F. VARIANCE. Reflects a decrease. Youth Development. [-100%] Outcome not tracked by this program.
- 6.3 6.3.I. VARIANCE. Reflects a decrease. Youth Development. [-100%] Outcome not tracked by this program.

Targeting Analysis			
FY 2013 vs. FY 2014			
NPI	2013	2014	Analysis
6.3 ICA.	100%	99%	Targeting Needs Improvement
ICB.	100%	100%	Same
ICC.	100%	100%	Same
ICD.	100%	100%	Same
YE.	40%	#Num!	#Error
YF.	33%	#Num!	#Error
YG.	#Num!	#Num!	#Error
YH.	#Num!	#Num!	#Error
YI.	73%	#Num!	#Error
AJ.	100%	100%	Same
AK.	100%	100%	Same

Targeting should be between 80% - 120%.  
For more information consult the Performance Targeting Manual under Resources.

- 6.3 6.3.I.C.A. **TARGETING NEEDS IMPROVEMENT.** THIS LOOKS TO BE AN ERROR.
- 6.3 6.3.Y.E., F., and I. **ERROR.** Outcomes not tracked.
- 6.3 6.3.Y.G. and H. **ERROR.** Should funding be made available for Youth Probation in the future, these Outcomes will be tracked.
- 6.4 6.4.D. VARIANCE. Reflects an increase. Homemaker Program. [20%] An increase in clients moving to other care facilities or situations opened new slots throughout the year.
- 6.4 6.4.I. VARIANCE. Reflects an increase. Non-emergency Energy Share (Seniors/Disabled). [51%] There was an increase of 67% of all non-emergency Energy Share clients. Agency demographics also show an increase in age group 55+ and disabled.