

Headwaters Area Food Bank Advisory Council of HRDC, IX

Date: 01/13/2025

Location: 216 1st Ave W Three Forks, MT

Committee members present: Chuck Wambeke, Gene Townsend, Aimee Jones, Kevin King

Committee members excused:

Staff present: Emily Smith, Krista Dicomitis, Jill Holder

Guests present: Anne Ore

Chuck Wambeke called the meeting to order at 4:33 p.m.

Opening Public Comment:

Chuck Wambeke requested opening public comment. No public comment was made.

Agenda:

1. Open Meeting Policy Reminders

Krista Dicomitis reminded the council of the changes to meeting facilitation and structure as is required for compliance with State Open Meeting Policy laws.

2. Inventory Review

Emily Smith provided an overview of the current inventory report for October and November. She also shared the increase of households in October. It was noted that there was an increase of food box distribution due to holiday boxes and also the deliveries to Clarkston, Harrison and the new stop to Pony. General discussion was held around new ways to collect data given the increase of new households.

3. Budget Review

Jill Holder provided an overview of the current budget reports and reminded the council of the general delays in our financial reporting due to the software use for donations and other financials. Emily also provided an update on the donation provided by Town Pump.

4. Holiday Review

General discussion was held around the holiday giving season from November and December including the success with Can the Griz and the second annual Toy Drive with First Security Bank. Over 50 families were able receive gifts for the holiday season. The second annual Socks for Seniors was also held, and it was specifically noted that all senior grocery participants were able to receive a stocking.

5. Old Business

- a. Emily provided an update on the loading dock that is now finished. She shared that the first delivery on the new dock came last week and it worked out great.

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- b. While the key pad is still having issues the new keys are working great.
- c. Emily provided an update on the Nourishing Neighbors successes and that gift cards are still being handed out to customers but all existing customers have been given out at this point. Jill also provided clarification that if gift cards remain, groceries for the store can be bought with the excess cards.

6. New Business

- a. Emily shared that Harrison delivered are remaining consistent, but Clarkston numbers have increased significantly, which since December is now being supplemented again with the Mail of Meals from MT Food Bank Network
- b. She noted that she will be applying for Gallatin Gardner's Grant once again this year.
- c. An individual living in Clarkston who works for Franz Bread offered an opportunity to provide 20 fresh loaves of bread to be delivered to the store each week. This should start sometime in February
- d. There was a personal care item drive done by community members that was successful with most items being given out already.
- e. Lastly, Emily shared that there is a hinge on the deep freeze that has been crooked. Chuck noted he would examine the problem.

Executive Session:

No Executive Session was called. The meeting was adjourned at 5:08 p.m.

The next meeting will be held on March 10th, 2025.